



## General Information

### **Sessions**

There are 16 weeks in the fall session and 16 weeks in the winter session. The first day of classes for Session 1 will be Saturday Sept. 21, 2013. Classes continue until Mon. Jan.27, 2014. The winter session begins Sat. Feb. 1, 2014 until June 7, 2014. The studio will be closed for Thanksgiving Weekend, Halloween, Christmas Break, March Break and Good Friday & Easter Monday.

Dancemakers cannot guarantee a make up class for cancellations due to inclement weather.

### **Fees**

Fees are to be paid in full, or with post-dated cheques. DanceMakers will accept Visa, Mastercard and Debit payments. There is a \$30 charge on all NSF cheques. There is a 3% monthly interest charge added to all outstanding fees.

There are no refunds if a class is full, or after the first week of classes, except with a doctor's certificate. DanceMakers reserves the right to accept or deny registrants, and to remove students from the program under certain situations. There are no refunds in the event a student is removed for behavioral reasons.

There is a \$50 costume down payment added on to the winter session fees for dance classes that are participating in the Showcase dance performance. This fee is non-refundable. The balance of costumes will be due before dress rehearsals. After Showcase, dancers may take their costume home.

There are no refunds for Summer, March Break or PD Day camps, except with a doctor's certificate.

### **End of Year Showcase - Dance**

Most dance classes participate in the production on Friday June 6 & Saturday June 7, 2014.

During the winter session, students are allowed only two absents! If they are absent more than two times, they must have permission from DanceMakers to perform in the *Showcase*.

DanceMakers will then decide if the dancer may or may not perform. All dancers must participate in the Dress Rehearsals to be allowed to dance in *Showcase*.

### **End of Year Spring Festival - Gymnastics**

The end of year festival is a chance for gymnasts to perform routines and skills for parents and friends. Each gymnast receives a certificate.

### **Communication/Newsletters**

All notices are posted on our internal bulletin boards. Newsletters are available on our website [www.dancemakers.ca](http://www.dancemakers.ca) or [www.dancemakersgymnastics.ca](http://www.dancemakersgymnastics.ca), and on our bulletin boards. Our website is updated regularly. In addition, all newsletters are distributed to parents via email by DanceMakers staff. It is the parent/guardian's responsibility to ensure they read the pertinent information contained therein.

### **Parking Lot Courtesy**

Parents are asked to not block entrances of other businesses when dropping off or picking students up. Please pull into a parking spot to ensure the safety of all patrons.



## General Information

### Studio Standards

- For safety reasons, parents must come into the facility to pick participants up at the end of their classes. Students may not wait outside the studio for their rides!
- Students should arrive at least ten minutes before class begins to avoid lateness. If a student arrives ten minutes after class has started, the student may watch the class but may not participate due to the risk of injury without warming up.
- Please do not wear jewellery or clothing over dancewear or gymnastics suits as it is impossible for your teachers to give corrections, and may be a safety hazard.
- Long hair must be tied neatly back off the face. Ballet students must have hair in a bun. Hairnets are available for purchase in the DM Boutique.
- All students must wear proper dance shoes or the footwear recommended for classes.
- Please remind children to go to the washroom before they enter their class.
- Please phone the studio if you are unable to attend a class. The studio number is 519-371-7962. If there is no answer, please leave a message.
- All participants and parents must display good behavior, which includes consideration and respect to teachers, coaches, assistants, volunteers and other students at all times.
- Food, drinks and gum are not allowed in the studios or gymnastics facility. Water bottles are permitted only.
- There is no smoking on DanceMakers premises.
- For safety reasons, parents are not allowed on the gym floor, or in the studios while classes are in progress. Parents may view gymnastics in designated areas only, and may watch dance classes on selected days such as Parents Week.
- To avoid injury, please do not touch the mirrors or piano in the dance studios. Please do not hang on the ballet barres.
- Do not run in the lobby or hallways. Please refrain from doing gymnastics or dance moves in the changeroom, lobby, and boutique.
- Cell phones and ipods are not permitted in dance studios or gymnastics facility. We recommend that these items be left at home, or in a safe place. DanceMakers is not responsible for lost or stolen articles.
- DanceMakers has a zero tolerance for stealing, alcohol and illegal drugs. If a student or parent is caught in any of these instances they will be expelled immediately, without refund of fees.
- If at any time you would like to discuss your child's progress or have any concerns, please arrange a suitable time to discuss this with DanceMakers staff.



## General Information Dance and Gymnastics Attire

Our dress code is designed to ensure the safety of our students. It also allows our faculty to observe the technique and posture of the participants to ensure the movement is executed in an appropriate and safe manner. The dress code also instills a sense of discipline and pride in our students and maintains their focus on dance or gymnastics. Students who do not observe the dress code will be asked to sit out.

All dance and gymnastics attire may be purchased in the DM Boutique at the studio.

- Kinderdance: Pink body suit, pink tights, pink leather ballet slippers. Optional skirt. Hair must be tied back in a pony tail or bun.
- Kindergym, Tumble Bugs 1 & 2, Gymbugs 1, Gymbugs 2, Gymfun 1 & 2 – Body suit. Optional lycra hot shorts. Hair must be tied up.
- Acro Dance – Bodysuit, optional jazz pants or lycra hot shorts. Hair must be tied up.
  
- Ballet:
  - Pink body suit (Pre-primary to Grade 2)
  - Navy body suit (Grade 3, 4, 5)
  - Black body suit (Intermediate & Advanced One)
  - Pink tights
  - Pink leather ballet shoes
  - Hair must be in a bun!
- Grades 1 through 8 Ballet students will need a character skirt and character shoes to complete the required character dance sections of the RAD syllabus. Grades 6, 7 and 8 will need a long chiffon skirt and matching bodysuit.
  
- Hip Hop:
  - Jazz shoes or Jazz Running shoes
  - Jazz pants or lycra hot shorts
  - Black body suit or fitted tank top
  - Hair must be tied back off the face!
- Jazz:
  - Jazz shoes
  - Black body suit
  - Black Jazz pants or lycra hot shorts
  - Hair must be tied back off the face!

### **To Make A Proper Ballet Bun:**

You will need: Hair brush, large covered elastic, Hair Net (Bunhead in matching hair color), Hair pins (Not bobby pins – Hair pins are U shaped and will grip the hair. Bobby pins slide out.), Hair spray or gel.

1. Brush hair smooth and free of tangles.
2. Pull hair back neatly into a ponytail at the back of the head. A tidy ponytail is the key to making a good bun. Ballet buns should be at the middle of the head.
3. Secure ponytail with elastic, making sure it is tight.
4. Use hair spray to eliminate any wisps around the head, smoothing any bumps of hair.
5. Twist the ponytail as you gradually wrap it around the hair elastic, creating a tight coiled circle, insert a few hair pins around the outside of the bun. Be sure that your hair pins contain hair from both the head and the ponytail.
6. Wrap your hair net around as many times as it will allow for a snug fit.
7. Insert many hair pins around the entire bun, so it is held close to your head. (Use 10 to 15 pins on average.)



## General Information Conduct for Participants and Parents

Participants show respect for themselves by:

- Being prompt for class.
- Being dressed properly for class, without jewellery, and adhering to the DanceMakers dress code.
- Having their hair tied back and away from their faces.

Participants show respect for others by:

- Keeping their hands to themselves during class.
- Waiting quietly for others to have a turn.
- Waiting until the music is finished before entering the studio if they are late for class.
- Talking only during share time or when spoken to by the instructor or teaching assistant.

Participants show respect for their teacher and the art form or sport they are learning by:

- Being properly dressed and ready for class on time.
- Listening when the teacher speaks.
- Being prepared for their turn.
- Always asking before leaving the room for any reason.
- Saying thank-you to their teacher, teaching assistant and piano accompanist at the end of class.

Participants show respect for DanceMakers by:

- Leaving gum, food or drink (except water) outside the studio and gymnastics facility.
- Never hanging on the ballet barres, or touching the mirrors.
- Never running or doing gymnastics or dance moves in the lobby or boutique areas.
- Putting trash and cans/bottles in their proper places.
- Cleaning up after themselves after using the kitchen and counter areas.

Parents show respect for Instructors and DanceMakers Programs by:

- Having students ready for class before entering the studio or gym area.
- Dropping off and picking up students on time.
- Adhering to the studio's policies and guidelines.
- Communicating with instructors, directors, and coaches when a student will be absent, by phoning the studio ahead of class time.
- Remaining in designated areas in the studio and gymnastics facility.
- Refrain from eating or drinking in studios/gymnastics facility. Food and drinks are allowed in the lobby areas only.
- Keeping siblings under control and quiet while classes are in progress.